

**ASANSOL ENGINEERING COLLEGE**  
**Vivekananda Sarani, Kanyapur, Asansol – 5**

**IQAC**

Ref No: AEC/IQAC/March 23/01

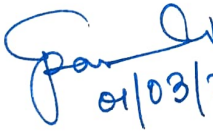
Date: 01/03/2023

**NOTICE**

All the members of IQAC are cordially invited to the IQAC meeting – at 12 pm on 17/03/2023 in Conference Room, AEC

**Agenda:**

1. Introductory and Opening of the meeting
2. To consider the proceedings of the last meeting held on 19<sup>th</sup> December 2022
3. To discuss on the various action taken reports
4. To analyse the results of odd sem 2022
5. To review the requirements of facilities
6. To discuss about the Extra Curricular, Social Services, Extension, and Student Club activities
7. To Review the MoU and activities
8. To discuss about NAAC Accreditation
9. Any other matter with permission of chairman

  
01/03/23

**Dr. G. S. Panda**  
**Coordinator, IQAC**  
**Coordinator, IQAC**  
**Asansol Engineering College**  
**Asansol - 713305**



# ASANSOL ENGINEERING COLLEGE

Vivekananda Sarani, Kanyapur, Asansol – 5

IQAC

## ATTENDANCE SHEET

For Internal Quality Assurance Cell

Venue – Conference Room, AEC on 17.03.2023 at 12 p.m. onwards

SN	Name	Designation	Role	Signature
1	Prof. (Dr.) Partha Pratim Bhattacharya	Principal	Chairperson	
2	Dr. Debashis Sarkar	HoD, ME	Member (Teacher representative)	
3	Dr. Monish Chatterjee	HoD, CSE	Member (Teacher representative)	
4	Dr. Chittajit Sarkar	Asso. Prof., ECE	Member (Teacher representative)	
5	Dr. Rudra Pratap Singh	Asso. Prof., EE	Member (Teacher representative)	
6	Mr. Amit Kumar Rai	Asst. Prof., ECE	Member (Teacher representative)	
7	Mr. Robin Kumar Agarwal	Asst. Prof. BS & HU	Member (Teacher representative)	
8	Mr. Taranjit Singh	MD	Member (Management)	
9	Dr. S. Halder	Registrar	Member (Administration)	
10	Mrs. Debika Chatterjee	TPO	Member (Administration)	
11	Mr. Tarunava Ghosh	Accountant	Member (Administration)	

12	Dr. Sudip Banerjee	Doctor, HLG Hospital	Member (Society)	A
13	Mr. Azizul Islam		Member (Student)	Azizul Islam
14	Mr. Kunal Mukherjee	Manager, Gainwell	Member (Alumni)	A
15	Mr. Partha Sarkar	East. Region AIP Head, TCS	Member (Employer)	A
16	Mr. Saikat Chattopadhyay		Member (Parent)	S. Chattopadhyay
17	Dr. Gourisankar Panda	Professor, BS & HU	Coordinator	Panda



# ASANSOL ENGINEERING COLLEGE

AICTE Approved, MAKAUT Affiliated, UGC (2f) Recognised  
Kanyapur, Vivekananda Sarani, Asansol  
Pashchim Bardhaman, WB, PIN - 713 305

Ref. No.: AEC/IQAC/Mar – 23/2

## Minutes

### **IQAC**

*Date: 17<sup>th</sup> March 2023 (12 PM onwards)*

*Venue: Conference, AEC*

*Notice of Meeting: Circulated among members on 1<sup>st</sup> March 2023 by IQAC – Coordinator*

### **Members Present**

Prof. (Dr.) P. P. Bhattacharya	Principal, AEC	Chairperson
Dr. D. Sarkar	HoD, ME	Member (Teacher representative)
Dr. M. Chatterjee	HoD, CSE	Member (Teacher representative)
Dr. Chittajit Sarkar	Faculty, ECE	Member (Teacher representative)
Dr. R. P. Singh	Faculty, EE	Member (Teacher representative)
Mr. A. K. Rai	Faculty, ECE	Member (Teacher representative)
Mr. R. K. Agarwal	Faculty, BS&HU	Member (Teacher representative)
Dr. S. Haldar	Registrar	Member (Administration)
Mrs. D. Chatterjee	TPO	Member (Administration)
Mr. T. Ghosh	Accountant	Member (Administration)
Mr. A. Islam		Member (Student)
Mr. S. Chattopadhyay		Member (Parent)
Dr. G. S. Panda	Professor (BS & HU)	Co-ordinator

### **Members Absent**

Mr. T. Singh	MD	Member (Management)
Dr. S. Banerjee	MD, HLG Hospital	Member (Society)
Mr. P. Sarkar	E. Region AIP Head, TCS	Member (Stake Holder)
Mr. K. Mukherjee	Manager, Gainwell	Member (Alumni)

### **Agenda 1) Introductory and Opening of the meeting:**

Resolution 1.a) The Chairperson called the meeting in order.

1.b) The Chairperson apprised the presence of all the members of the house.

**Agenda 2) To approve the proceedings of the last meeting of IQAC:**

Resolution 2) IQAC considered the proceedings of the last meeting of the IQAC held on 19<sup>th</sup> Dec 2022 through Zoom Link, copy of the proceedings had been circulated to all members (*Annexure 1*). IQAC confirms the minutes.

**Agenda 3) To discuss the action taken reports of the last meeting of IQAC:**

Resolution 3: Action taken report on the suggestion made in the earlier meeting held on 19.12.22 was presented and committee approved the report.

Item No.	Agenda	Resolution	Action Taken
1	To review the R & D activity for the year 2021-22	R&D Committee were asked to take more initiatives so that number of publications, patent and faculty enrolment in PhD can be increased. It was suggested to work on Patent filling by the faculty members and hence R&D committee were advised to take more initiative in this regard. An ATR is expected in this regard in the next meeting.	The committee has submitted the different initiatives taken in this regard. IQAC shown its satisfaction on it.
2	To discuss on Academic and Administrative Audit	IQAC asked to submit an ATR to know the progress made as per the suggestion given in AAA.	Necessary actions were found in progress.
3	To discuss the progress of work done under NIRF or any other ranking agencies	The committee shown satisfaction on the activities of NIRF team. An ATR showing filled format of NIRF was asked to submit in the next meeting.	Filled form of NIRF were observed with satisfaction.
4	To discuss about NAAC Accreditation	IQAC has shown satisfaction on the progress of NAAC related assignments. ATR is expected to track the	All the works to compile SSR were found in progress. IQAC has shown

		progress in this regard in the next meeting	satisfaction over the process.
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**Agenda 5) To analyse the results of odd sem 2022**

Resolution 5) IQAC shown its satisfaction on the results produced by all the departments. (*Annexure 2*)

**Agenda 6) To review the requirements of facilities**

Resolution 6) Requirements related to facilities are compiled and analysed. (*Annexure 3*). ATR is asked to submit in this regard in the next meeting.

**Agenda 7) To discuss about the Extra Curricular, Social Services, Extension, and Student Club activities**

Resolution 7) Reports for activities done by the different committee were observed. (*Annexure 4*). The IQAC suggested the different committee members to continue with the execution of different activities in online mode.

**Agenda 8) To Review the MoU and activities**

Resolution 8) All the MoU done with different purpose is effectively operational (*Annexure 5*). IQAC suggested to increase the number of MoU with academic institutions also.

**Agenda 9) To discuss about NAAC Accreditation**

Resolution 9) IQAC has shown satisfaction on the progress of NAAC related assignments. ATR is expected to track the progress in this regard in the next meeting.

Chairperson gave special thanks regarding activity of the students and overall progress of the college even in the ongoing pandemic situation. As there were no other points for discussion, the meeting was adjourned with vote of thanks.



**Chairperson**

